

VIRGINIA FUELS TAX INFORMATION AND NEWS
MOTOR FUEL TAX SUPPLIERS
NEW SCHEDULES
5AA- 5AB -5AC

DECEMBER 2009

Virginia has modified the Motor Fuels Tax Supplier Return and added new disbursement schedules. Beginning with the February 2010 return due April 20th, Suppliers will be required to report activity using the new schedules, if applicable.

NEW SCHEDULES

- 5AA** Enter the total number of gallons by product type received tax paid and sold to an Unlicensed Distributor, Retailer, Bulk User, & User.
- 5AB** Enter the total number of gallons by product type received tax paid and sold to a Licensed Distributor or Importer.
- 5AC** Enter the total number of gallons by product type received tax paid and sold to a Licensed Supplier.

MOTOR FUEL SUPPLIER RETURN

PART A - DISBURSEMENT SUMMARY Line E will incorporate the totals from all new schedules. Line E will read as follows.

- E. Total the following schedules by product type for
 - the number of gallons sold for export; with the Virginia Tax Collected (Schedule 5H);
 - the number of gallons received tax paid and sold to an Unlicensed Distributor, Retailer, Bulk User, & User (Schedule 5AA);
 - the number of gallons received tax paid and sold to a Licensed Distributor or Importer (Schedule 5AB); and
 - the number of gallons received tax paid and sold to a Licensed Supplier (Schedule 5AC);

MODIFCATIONS REQUIRED

The modifications will have a minimal impact on the reporting process. The major requirements are to add the new schedule codes and report the correct information on the appropriate schedules. Please refer to the following information based on your electronic filing method to assist in making the appropriate modifications to the Suppliers' return and schedules.

Web Filers

- Need only to begin entering disbursements accordingly using the new schedules.

EDI

- Software creating the EDI X12 813 file needs to incorporate the new schedules.
- Schedules need to be added to the database/mainframe/etc for the software to pull data.
 - Test files may be sent to jennifer.skinner@acs-inc.com
(NO MANDATORY TESTING REQUIRED)

ASCII

- Purchased or in-house created software that generates the ASCII file needs to be programmed to incorporate the new schedules.
- New schedules need to be added to the database/mainframe/etc. for software to pull data.
 - Test files may be sent to jennifer.skinner@acs-inc.com
(NO MANDATORY TESTING REQUIRED)
- **New** Excel spreadsheet that is distributed by ACS to assist with creating the ASCII file is available. The new spreadsheet has 5AA, 5AB and 5AC in the heading columns attached. There are **NO** other changes other than the addition of the 5AA, 5AB and 5AC to the **HEADING** on the Supplier tab.
 - **It is not mandatory to use the excel spreadsheet to create the ASCII file.**

CONTACT INFORMATION

If there are any questions, contact DMV's Tax Services at:

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(800) 272-9268 (DEAF OR HEARING IMPAIRED ONLY)

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