



COMMONWEALTH of VIRGINIA
Department of Motor Vehicles
2300 West Broad Street

D. B. Smit
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001
866-DMV-LINE or
800-435-5137

July 20, 2005

TO: All Online Dealer and Fleet Participants

SUBJECT: Revised Pull Ticket

On May 31, 2005 the Department of Motor Vehicles (DMV) switched to a system that now images title documents.

This new system of capturing the data will result in DMV personnel being able to access records at their personal computer rather than submitting a microfilm request.

In order to accomplish the imaging for the work processed by the online dealers and fleets, the vendors were requested to revise the Pull Ticket that is printed by their software. The Pull Ticket must have the new title number printed on it as well as printing two asterisks at the bottom of the page, one on the left and one on the right. You will need to print a Pull Ticket for each transaction you process. The Pull Ticket is to be placed on top of the transaction and sent to DMV in your bundle of work.

DMV appreciates your assistance in making this conversion a success. If you have any questions you may contact your DMV Help Desk. For CVR dealers and fleets the number is (804) 367-2715. For triVIN dealers and fleets the number is (804) 367-0906.

A handwritten signature in black ink, appearing to read "Joseph H. Owsiak".

Joseph H. Owsiak
Deputy Director
Vehicle Services Administration