



MOTOR FUEL ROAD TAX QUARTERLY REPORT

(FOR INTRASTATE AND NON-IFTA INTERSTATE CARRIERS)

DEPARTMENT OF MOTOR VEHICLES
MOTOR CARRIER SERVICES
POST OFFICE BOX 27412
RICHMOND, VIRGINIA 23269-0001

IMPORTANT NOTE: Refer to instructions on reverse side before completing this report. Failure to correctly complete this report may subject the carrier to penalty and interest. For assistance please contact DMV Motor Carrier Services at: (804) 367-0558 (voice) (800) 272-9268 (deaf/hearing impaired) (804) 367-0273 (fax)

1. CARRIER NAME AND MAILING ADDRESS (IN BOX ABOVE)

2. REPORTING PERIOD
3. DUE DATE
4. MOTOR FUEL ROAD TAX LICENSE NUMBER (FEIN OR SSN)
5. IF YOU DID NOT OPERATE QUALIFIED MOTOR VEHICLES THIS QUARTER PLEASE CHECK THIS BOX: <input type="checkbox"/> NO OPERATIONS
Check applicable box(es). <input type="checkbox"/> AMENDED REPORT (Rerefine all information, not just additions.) <input type="checkbox"/> CLOSE ACCOUNT/CANCEL LICENSE <input type="checkbox"/> NAME AND/OR ADDRESS CHANGE ENCLOSED

6. INTRASTATE CARRIERS ONLY — FUEL TAX COMPUTATION

Complete this section if you operate in Virginia ONLY

6A	Total miles traveled in Virginia by qualified motor vehicles	Miles
6B	Tax paid gallons purchased in Virginia and placed in qualified motor vehicles	Gallons
6C	Miles per gallon (Line 6A divided by Line 6B rounded to two decimal places)	M.P.G.
6D	Additional Tax Due (Line 6B times \$.035)	\$ Additional Tax Due
6E	Late Fee (please see instructions on reverse side)	\$ Late Fee
6F	Interest Due (please see instructions on reverse side)	\$ Interest Due
6G	Grand Total Due (Line 6D plus Line 6E plus Line 6F)	\$ Total Due

See Back For Information On Payment Methods

7. NON-IFTA INTERSTATE CARRIERS ONLY — FUEL TAX COMPUTATION

Complete this section if you operate in Virginia and D.C. ONLY

7A	Total miles traveled in Virginia and D.C. by all qualified motor vehicles	Miles
7B	Total gallons purchased in Virginia and D.C. and placed in qualified motor vehicles	Gallons
7C	Miles per gallon (Line 7A divided by Line 7B rounded to two decimal places)	M.P.G.
7D	Miles traveled in Virginia by qualified motor vehicles	Miles
7E	Motor fuel used in Virginia (Line 7D divided by Line 7C rounded to nearest whole gallon)	Gallons
7F	Tax due on motor fuel used in Virginia (Line 7E times \$0.195)	\$ Tax
7G	Tax paid gallons purchased in Virginia and placed in qualified motor vehicles	Gallons
7H	Tax paid on motor fuel purchased in Virginia (Line 7G times \$0.16)	\$ Tax Paid
7I	Additional tax due/refund (Line 7F minus Line 7H)	\$ Tax/Refund
7J	Late Fee (please see instructions on reverse side)	\$ Late Fee
7K	Interest Due (please see instructions on reverse side)	\$ Interest Due
7L	Grand Total Due/Refund (Line 7I plus Line 7J plus Line 7K)	\$ Total Due/Refund

See Back For Information On Payment Methods

8. CERTIFICATION (INTRASTATE AND NON-IFTA INTERSTATE CARRIERS MUST COMPLETE)

I CERTIFY UNDER PENALTY OF PERJURY THAT THIS REPORT IS TRUE, CORRECT, AND COMPLETE, TO THE BEST OF MY KNOWLEDGE.

SIGNATURE	DATE	TELEPHONE NUMBER ()
PRINT NAME	PRINT TITLE	FAX NUMBER ()

INSTRUCTIONS

ALL CARRIERS

1. Verify that your name and address are correct in item 1. Please enclose any changes with your report.
 2. The reporting period is listed in Item 2. You will report your operations for this period.
 3. The due date is listed in Item 3. Your tax report must be postmarked or received by a DMV location by this date.
 4. Your Motor Fuel Road Tax license number is indicated in Item 4 for reference purposes.
 5. Check the No Operations block in Item 5 ONLY if you did not operate qualified vehicles during this quarter.
- If you are filing an amended report, closing your account, canceling your license, or enclosing a name and/or address change check applicable box.
 - Mail your completed report with payment to the address shown on the front.
 - If you need assistance in completing your report, please contact DMV Motor Carrier Services at:
(804) 367-0558 (voice) (800) 272-9268 (deaf/hearing impaired) (804) 367-0273 (fax).

COMPLETE SECTIONS 6 AND 8 IF:

- you are an intrastate carrier operating in Virginia only.

COMPLETE SECTIONS 7 AND 8 IF:

- you operate in Virginia and Washington, D.C. only.

SECTION 6

- 6A. Enter the total miles traveled in Virginia by qualified vehicles during this reporting period. Round to nearest whole mile.
- 6B. Enter the tax paid gallons purchased in Virginia plus fuel withdrawn from tax-paid bulk storage maintained in Virginia and placed in your qualified vehicles. Round to nearest whole gallon.
- 6C. Determine your MPG by dividing the miles on Line 6A by the gallons on Line 6B. Round the result to two decimal places. Enter on Line 6C.
Note: If your MPG averages above 12.00, attach a letter explaining why your vehicles receive a high MPG.
- 6D. Multiply Line 6B by .035 and enter the result on Line 6D (additional tax due).
- 6E. If your report is not postmarked or received at a DMV location by the due date, or if you do not pay the total tax due, you must pay a late fee of \$50.00 or 10 percent of the tax due (Line 6D), whichever is greater.
Note: If your report is not postmarked or received at a DMV location by the due date, but you do not owe any taxes (Line 6D is zero) you must still pay the late filing fee of \$50.00.
- 6F. If your report is not postmarked or received at a DMV location by the due date, or if you do not pay the total tax due, you must pay interest on the tax due. Multiply the tax due (Line 6D) by the interest rate of one percent (.01) by the number of months late. A partial month is considered a full month when determining the number of months late.
- 6G. Add the numbers on Lines 6D, 6E, and 6F. Enter the result on Line 6G. This is the total amount due. Remit this amount when you file your report.

SECTION 7

- 7A. Enter the total miles traveled in Virginia and D.C. by qualified vehicles during this reporting period on Line 7A. Round to nearest whole mile.
- 7B. Enter the total gallons purchased in Virginia and D.C. plus fuel withdrawn from bulk storage maintained in Virginia and D.C. and placed in your qualified vehicles. Round to nearest whole gallon.
- 7C. Determine your MPG by dividing the miles on Line 7A by the gallons on Line 7B. Round the result to two decimal places. Enter on Line 7C.
Note: If your MPG averages above 12.00, attach a letter explaining why your vehicles receive a high MPG.

- 7D. Enter the total number of miles traveled in Virginia by qualified vehicles during this reporting period on Line 7D. Round to nearest whole mile.
- 7E. Divide the miles on Line 7D by your MPG on Line 7C. Round to the nearest whole number. Enter the result on Line 7E.
- 7F. Multiply Line 7E by \$0.195 and enter the result on Line 7F (tax due).
- 7G. On Line 7G, enter the tax paid gallons purchased in Virginia plus fuel withdrawn from tax-paid bulk storage maintained in Virginia and placed in your qualified vehicles. Line 7G should not be larger than Line 7B.
- 7H. Multiply Line 7G by \$0.16 and enter the result on Line 7H (tax paid).
- 7I. Subtract Line 7H from Line 7F and enter the result Line 7I (additional tax due/refund).
Note: If the amount is a negative number, enter the number with a minus sign. This is your refund amount.
- 7J. If your report is not postmarked or received at a DMV location by the due date, or if you do not pay the total tax due, you must pay a late fee of \$50.00 or 10 percent of the tax due (Line 7I), whichever is greater.
Note: If your report is not postmarked or received at a DMV location by the due date, but you do not owe any taxes (Line 7I is zero or a negative number) you must still pay the late filing fee of \$50.00.
- 7K. If your report is not postmarked or received at a DMV location by the due date, or if you do not pay the total tax due, you must pay interest on the tax due. Multiply the tax due (Line 7I) by the interest rate of one percent (.01) by the number of months late. A partial month is considered as a full month when determining the number of months late.
- 7L. Add the numbers on Lines 7I, 7J, and 7K. Enter the result on Line 7L. This is your grand total due. Remit this amount when you file your report.
Note: If the amount is a negative number, enter the number with a minus sign. This is your refund amount.

SECTION 8Complete **Section 8**.

PAYMENT METHODS

YOU MAY PAY BY CHECK OR MONEY ORDER MADE PAYABLE TO DMV OR COMPLETE THE FOLLOWING TO CHARGE BY CREDIT CARD. TO CHARGE BY TELEPHONE, CALL (804) 367-0558.

NAME APPEARING ON CREDIT CARD (PLEASE PRINT)		DAYTIME TELEPHONE NUMBER ()	
CREDIT CARD NUMBER		DATE CARD EXPIRES (MMYY)	AMOUNT TO BE CHARGED \$
I hereby authorize DMV to charge the credit card account listed		CARD HOLDER'S SIGNATURE	
		DATE	

 CHECK BOX IF YOU ARE PAYING BY CREDIT CARD