



Department of Motor Vehicles
 Tax Services
 P.O. Box 27412
 Richmond, Virginia 23269-0001

ELECTRONIC FUNDS TRANSFER PROGRAM APPLICATION

See important information below.

COMPANY INFORMATION PLEASE PRINT IN INK OR TYPE

Name		Virginia Fuels Tax License Number	
Mailing Address			
City		State	Zip Code
Telephone Number ()	Fax Number ()	e-mail Address	

TRANSFER INFORMATION

Payment Method <input type="checkbox"/> ACH Debit <input type="checkbox"/> ACH Credit	Projected Date Of First Transfer	For Taxes Due	Month	Year
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IMPORTANT INFORMATION

*Paying by ACH debit or credit **does not** eliminate the requirement to file monthly reports and schedules.*

ACH Debit Payments

1. Complete this application and the *Authorization For ACH Debit* form.
2. Mail both forms to DMV at the above address. (They **must** be received by DMV at least seven days before your projected first transfer date.)

Note: You will be required to submit an *Electronic Funds Transfer Summary (FT274)* prior to each months payment transfer.

ACH Credit Payments

1. Complete this application and mail it to DMV at the above address. (It **must** be received by DMV at least five days before your projected first transfer date.)

Note: You will be required to submit an *Electronic Funds Transfer Summary (FT274)* prior to each months payment transfer.

2. Request your bank to transfer your payment to *First Union Bank*, Richmond, Virginia using the following information:

Transit/Routing Number -- 051400549

Account Number -- 2000008317719

(You may want to send pre-notification to the bank before the first payment.)