



Requirements to Obtain For Hire License Plates

To purchase for hire license plates for your vehicle, you must have one of the following:

- ▶ Operating authority permit or certificate,
- ▶ A vehicle that is leased to a person who has an operating authority permit or certificate, or
- ▶ An exempt operation that does not require an operating authority permit or certificate

To purchase for hire plates, you must title your vehicle, then submit form MCS 115 to DMV Motor Carrier Services by any of the following methods:

- ▶ mail: DMV Motor Carrier Services,
P. O. Box 27412, Richmond, VA
23269-0001
- ▶ fax: (804) 367-1003

Motor Carrier Services will review all documents and notify you if any additional information is needed.

If you have questions regarding the issuance of for hire vehicle registration and license plates, contact a Motor Carrier Services representative at (804) 249-5130 or mconline@dmv.virginia.gov.

New Renewal Procedures

Is your DMV information up to date? DMV is verifying data accuracy. Before renewing your registration, you may be required to confirm or correct certain information in our records. If your vehicle record reflects that the vehicle is leased to a person who has an operating authority permit or certificate or is involved in an exempt operation that does not require an operating authority permit or certificate, you may be required to complete form MCS 115 and submit it to DMV Motor Carrier Services by any of the following methods:

- ▶ mail: DMV Motor Carrier Services,
P. O. Box 27412, Richmond, VA
23269-0001
- ▶ fax: (804) 367-1003

Once the MCS 115 is submitted, Motor Carrier Services will review all documents and notify you if any additional information is needed. Once the form has been processed, you can proceed with your registration transaction.

If you have questions, contact a Motor Carrier Services representative at (804) 249-5130 or mconline@dmv.virginia.gov.



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