www.dmvNow.com
Virginia Department of Motor Vehicles
Post Office Box 27412
Richmond, Virginia 23269-0001

TRANSLATOR ACKNOWLEDGEMENT

Purpose: This form is used to formally communicate and certify acceptable behavior for translators providing services to applicants for drivers licenses.

Instructions: Translator must convey the content of this form to the applicant for licensing, (Va. Code §§ 46.2-105.1, 46.2-332, 46.2-334.1 and 46.2-348) then both applicant and translator sign below.

IMPORTANT TESTING INFORMATION

- It is unlawful to have unauthorized possession of an exam or exam answers.
- It is a Class 2 misdemeanor to knowingly make a false statement or conceal a material fact or otherwise commit fraud during the driver's license examination.
- Applicants and translators are prohibited from using any written or recorded material during testing.
- Applicants and translators are prohibited from using cell phones, tablets, or any electronic device during testing.
- If either the translator or applicant is suspected of using written or recorded materials, cell phones, tablets, or any electronic device during testing, the exam will be immediately terminated.
- The applicant may only take the license exam once per business day. If the exam is terminated and the applicant is under the age of 18, the applicant must wait fifteen (15) days before he/she can retake the exam. If the applicant is 18 years old or older and the exam is terminated, the applicant must pay a $2.00 fee to retake the exam within 15 days.
- Translators may only relay the questions and answers as written on the exam to the applicant. No additional explanation or assistance is allowed.
- Translators may only translate in the language indicated on this form.

TRANSLATOR ACKNOWLEDGEMENT

☐ I have translated the content of this form, including the certification below, to the applicant.

☐ I understand my exam translation to the applicant will be recorded and may be reviewed by DMV.

CERTIFICATION

I certify and affirm that all information presented in this form is true and correct, that any documents we have presented to DMV are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

APPLICANT FULL NAME (first, middle, last) (print)	APPLICANT SIGNATURE	DATE (mm/dd/yyyy)
TRANSLATOR FULL NAME (first, middle, last) (print)	TRANSLATOR SIGNATURE	DATE (mm/dd/yyyy)

DMV USE ONLY

LANGUAGE	LOG NUMBER	SETTLEMENT NUMBER