



ELECTRONIC BIRTH CERTIFICATION REQUEST

U.S. VITAL RECORDS AGENCIES

Purpose: Persons born in a U.S. state (see page 2) use this form to request an electronic certification of a birth if they do not have a paper birth certificate when applying for a Virginia Driver's License (DL) or Identification Card (ID).

Instructions: Submit completed form, necessary proof of identity documents (see page 2) and applicable fees (see page 2) to any DMV customer service center. **NOTE:** Fees paid for a birth certification are non-refundable.

REQUESTER INFORMATION

REQUESTER NAME - AGE 18 AND OLDER (print) (first) (middle) (last) (suffix)			TELEPHONE NUMBER () () ()	
REQUESTER ADDRESS		CITY	STATE	ZIP CODE
INDICATE YOUR RELATIONSHIP TO THE PERSON NAMED ON THE BIRTH CERTIFICATE (check one)				
<input type="checkbox"/> SELF <input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> LEGAL GUARDIAN (must submit copy of custody order)				
WHAT IS YOUR REASON FOR REQUESTING BIRTH CERTIFICATION? (check one)				
<input type="checkbox"/> IDENTIFICATION CARD <input type="checkbox"/> DRIVER'S LICENSE <input type="checkbox"/> LEARNER'S PERMIT				

BIRTH CERTIFICATE INFORMATION

FULL NAME AS IT APPEARS ON BIRTH CERTIFICATE (print) (first) (middle) (last) (suffix)			BIRTH DATE (mm/dd/yyyy)	
NOTE - Electronic certification is ONLY available for the participating states indicated in the chart on page 2. If your birth state is participating enter the state name here.		PARTICIPATING BIRTH STATE (from chart on page 2)	GENDER ON BIRTH CERTIFICATE <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
MOTHER'S MAIDEN NAME (print) (first) (middle) (last)			FATHER'S SURNAME/LAST NAME (optional)	
NOTE: <u>Non-Virginia born certification</u> - the certification of a birth in a non-Virginia jurisdiction does not include issuance of a birth certificate. You must contact the state for details on obtaining a birth certificate. <u>Virginia born certification</u> - the certification of a birth in Virginia includes issuance of a Virginia birth certificate. The certificate will be sent to the Requester Address above unless you provide an alternate mailing address below.				
ALTERNATE MAILING ADDRESS		CITY	STATE	ZIP CODE

CERTIFICATION

I agree to pay the state fee and the \$2.00 administrative fee necessary to conduct a birth certification (see page 2). I certify and affirm that all information presented in this form is true and correct, that any documents I have presented to DMV are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

REQUESTER SIGNATURE	DATE (mm/dd/yyyy)
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REQUIREMENTS FOR ACCEPTABLE DOCUMENTS

Documents must be originals. Temporary documents and photocopies will not be accepted.

All documents are subject to verification with the issuing entity, which may delay the issuance of your certification.

A document will not be accepted when there is reason to believe it has been altered, fraudulently obtained or is fake, forged, counterfeit, or otherwise non-genuine or illegitimate. Altering, manufacturing, selling or possessing a fraudulent birth certificate, driver's license or ID card, falsifying information or assisting a person with improperly or fraudulently obtaining a certification is a criminal offense.

Name: Make sure that your name appears the same on all proof documents. If your middle name or middle initial begins with the same letter, but is not spelled out or displayed on all of your documents, your documents may be accepted. Nicknames will not be accepted. If your name appears differently on your proof documents, you may be asked to present additional documentation.

The list of acceptable documents may change without prior notice.

DMV USE ONLY

IDENTIFICATION DOCUMENTS PRESENTED (CSR must indicate one primary or 2 secondary documents from the list on page 2)	DMV CUSTOMER NUMBER
	CSR STAMP

PARTICIPATING STATES - BIRTHDATE/FEEES (includes \$2 administrative fee)

The following tables indicate those states currently offering electronic certification and the cost (\$2 administrative fee included). A black bullet indicates that state will also provide customer information for use as Primary Identity. A dash indicates the state is not currently participating.

BIRTH STATE	BORN IN OR AFTER	CERTIFICATION COST
ALASKA (AK)	1890	\$32.00
• ALABAMA (AL)	1982	\$17.00
• ARKANSAS (AR)	1935	\$14.00
• ARIZONA (AZ)	1935	\$22.00
CALIFORNIA (CA)	1905	\$21.00
COLORADO (CO)	1903	\$19.75
CONNECTICUT (CT)	-	-
• DIST. COLUMBIA (DC)	1935	\$25.00
DELAWARE (DE)	-	-
FLORIDA (FL)	-	-
• GEORGIA (GA)	1989	\$27.00
HAWAII (HI)	1909	\$12.00
IOWA (IA)	-	-
IDAHO (ID)	-	-
ILLINOIS (IL)	-	-
INDIANA (IN)	1935	\$12.00
KANSAS (KS)	-	-
• KENTUCKY (KY)	1911	\$12.00
• LOUISIANA (LA)	1912	\$17.00
MASSACHUSETTS (MA)	1953-2010	\$34.00
MARYLAND (MD)	-	-
MAINE (ME)	1988-2012	\$17.00
• MICHIGAN (MI)	1989	\$36.00
MINNESOTA (MN)	-	-
MISSOURI (MO)	1920	\$17.00
• MISSISSIPPI (MS)	1912	\$14.00
• MONTANA (MT)	1920	\$14.00
NORTH CAROLINA (NC)	-	-
• NORTH DAKOTA (ND)	1870	\$9.00
NEBRASKA (NE)	-	-

BIRTH STATE	BORN IN OR AFTER	CERTIFICATION COST
NEW HAMPSHIRE (NH)	-	-
NEW JERSEY (NJ)	1965	\$27.00
• NEW MEXICO (NM)	1868	\$12.00
• NEVADA (NV)	1983	\$22.00
NEW YORK (NY)	-	-
NEW YORK CITY (NYC) (Bronx, Brooklyn, Manhattan, Queens, Staten Island)	1920	\$17.00
OHIO (OH)	1909	\$23.50
OKLAHOMA (OK)	1947	\$17.00
OREGON (OR)	1920	\$22.00
PENNSYLVANIA (PA)	1921	\$12.00
• RHODE ISLAND (RI)	1940	\$22.00
SOUTH CAROLINA (SC)	-	-
SOUTH DAKOTA (SD)	1905	\$17.00
• TENNESSEE (TN)	1976	\$10.00
TEXAS (TX)	-	-
UTAH (UT)	-	-
• VIRGINIA (VA)	1912	\$14.00
• VERMONT (VT)	1909	\$12.00
WASHINGTON (WA)	-	-
WISCONSIN (WI)	-	-
WEST VIRGINIA (WV)	1947	\$14.00
WYOMING (WY)	-	-
U.S. TERRITORIES		
AMERICAN SAMOA	-	-
GUAM	-	-
MIDWAY ISLANDS	-	-
N. MARIANA ISLANDS	-	-
PUERTO RICO	-	-
U.S. VIRGIN ISLANDS	-	-

ACCEPTABLE DOCUMENTS FOR U.S. VITAL RECORDS AGENCIES

The following is a list of Primary and Secondary documents which are acceptable to Vital Records Agencies for the purpose of certifying a birth and/or producing a birth certificate. One Primary Document or two Secondary Documents must be submitted in order to conduct an electronic certification.

PRIMARY DOCUMENTS

Driver's license issued by a U.S. state, territory, or jurisdiction unexpired or expired for not more than one year

Learner's/instruction permit issued by a U.S. state, territory, or jurisdiction unexpired or expired for not more than one year

Photo identification card issued by a U.S. state, territory, or jurisdiction unexpired or expired for not more than one year

Current Photo ID card, (school and employment). Check Cashing Cards are not acceptable

Unexpired U.S. military ID card of an active duty or retired member

U.S. Passport or passport card - unexpired

Unexpired Foreign Passport with VISA, I-94 or I-94W

U.S. Certificate of Naturalization - (form N-550, N-570 or N-578)

U.S. Certificate of Citizenship - (form N-560 or N-561)

U.S. Citizen Identification Card - (form I-197)

Temporary Resident Card - unexpired - (form I-688)

Employment Authorization Card - unexpired - (form I-688A, I-688B)

Refugee Travel Document - unexpired - (form I-571)

Resident Alien Card - unexpired - (form I-551)

Permanent Resident Card - unexpired - (form I-551)

Northern Marianas Card - unexpired - (form I-551)

Asylum - A copy of the first and last page of application for Asylum

Consular Report of Birth Abroad (form FS-240)

Certificate of Birth Abroad (FS-545)

Certification of Report of Birth of a U.S. citizen (DS-1350)

SECONDARY DOCUMENTS

U.S. Selective Service Card

U.S. military discharge papers (form DD214)

Health care insurance card - (i.e. Medicare Card/ Medicaid Card)

Life insurance policy

Unexpired welfare/social services identification card with photo, issued by a municipality

State-issued driver's license or learner's/instruction permit, with photo, expired not more than 5 years

State-issued photo identification card expired not more than 5 years

U.S. Passport or passport card - expired not more than 5 years

Unexpired military dependent ID card, with photo

Unexpired weapons or gun permit issued by federal, state or municipal government

Unexpired pilot's license

Veterans' Universal Access Identification Card

Foreign Passport - expired not more than 5 years, with a U.S. VISA

INS form I-797 (applicable only for individuals whose names appear on the form)

USCIS student or dependent SEVIS I-20 with or without USCIS stamp (Applicant's name must appear on the form)

U.S. Department of State form DS-2019 (Applicant's name must appear on the form)

Certified School Records/Transcript issued by a U.S. state or territory

Certificate of Enrollment issued by Virginia Department of Education