### IN-CAR MANEUVERS

#### OBSERVATION RECORD

**Purpose:** Learning drivers age 18 and older who hold a learner’s permit but have not completed a Virginia approved driver training course and qualifying home-schooled students use this form to verify the observation and completion of safe driving maneuvers before applying to take the road skills test at DMV.

**Instructions:** Each maneuver must be checked and signed by the licensed driver who observes the learning driver while practicing the maneuvers. Submit the completed form to any DMV customer service center to take the road skills test.

<table>
<thead>
<tr>
<th>DRIVER INFORMATION</th>
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<tbody>
<tr>
<td>LEARNING DRIVER NAME (print)</td>
<td>LEARNER'S PERMIT NUMBER</td>
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#### SAFE DRIVING MANEUVERS

Check box and sign name when maneuver is completed. If the same driver observes all the maneuvers, sign only the Driver/Observer Certifications section.

**LICENSED OBSERVING DRIVER CERTIFICATION**

By signing below I/we certify that I/we have observed the learning driver identified above performing the safe driving maneuver checked.

I/we further certify and affirm that all information presented in this form is true and correct, that any documents I/we have presented to DMV are genuine, and that the information included in all supporting documentation is true and accurate. I/we make this certification and affirmation under penalty of perjury and I/we understand that knowingly making a false statement or representation on this form is a criminal violation.

<table>
<thead>
<tr>
<th>MANEUVERS</th>
<th>OBSERVING DRIVER SIGNATURE</th>
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</table>
| 1. Basic Skills - Is attentive, alert, aware of surroundings and traffic conditions, follows instructions well, observes conditions in time to compete a maneuver safely. | [
| 2. Starting - Demonstrates ability to start engine, engages and uses proper gear, demonstrates proper use of brake. | [
| 3. Backing - (DO NOT PRACTICE ON STREET WITH TRAFFIC) Looks at mirrors, looks over both shoulders, uses brake and accelerator well, controls vehicle while driving in reverse, backs vehicle smoothly in a straight line without weaving. | [
| 4. Posture - Sits upright, arms and legs are in easy reach of controls, adjusts mirrors and seat to best position for vision and driving. | [
| 5. Gears - Shifts gears or uses automatic transmission smoothly, accelerates smoothly, changes gears smoothly, keeps eyes on the road while shifting, shifts gears at correct speed. | [
| 6. Following - Maintains proper distance and speed in traffic. | [
| 7. Right of Way - Yields without hesitating when necessary, shows consideration of pedestrians, attention to signals, makes proper use of right-of-way in traffic, stops behind crosswalks. | [
| 8. Lanes - Stays in proper lane, checks traffic before changing lanes, changes lanes easily, does not change lanes excessively, does not straddle lanes. | [
| 9. Overtaking/Passing - Controls vehicle in proper lane while passing on multi-lane street, judges distance, signals intention, accelerates properly, uses horn if necessary. | [
| 10. Intersection - Is able to negotiate and drive through controlled and uncontrolled intersections, reduces speed when approaching, checks intersection traffic, controls vehicle, looks both ways. | [
| 11. Signs & Signals - Observes and obeys stop signs and other signals, stops at indicated place, proceeds to gain clear vision but stops again if necessary. | [
| 12. Traffic Lights - Observes the red, yellow, green traffic lights, interprets and obeys the meaning of the light's color and the location on the traffic light, comes to smooth stop in ample time, observes crosswalks, starts promptly when light turns green. | [
| 13. Turns - Makes proper signal of intention to turn, gets into proper lane, reduces speed as required and completes turn satisfactorily. | [
| 14. Turn-about or U-turns - Shows ability to perform U-turns, controls steering and operates vehicle in close quarters, watches traffic, signals correctly, changes gears and reduces speed and accelerates properly, stops for traffic. | [
| 15. Parking - Drives into a parking lot and parks vehicle, checks for any traffic, signals when necessary, maintains proper speed, parks within lines. | [

#### DRIVER/OBSERVER CERTIFICATIONS

I certify that at all times while holding a learner’s permit and operating a motor vehicle, I have been accompanied by a licensed driver. I further certify that the licensed driver was authorized under Va. Code § 46.2-325 to accompany me.

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<tr>
<th>LEARNING DRIVER SIGNATURE</th>
<th>LEARNER'S PERMIT NUMBER</th>
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By signing below I certify that I was the only person who observed the learning driver identified above performing the safe driving maneuvers.

<table>
<thead>
<tr>
<th>OBSERVING DRIVER SIGNATURE</th>
<th>DRIVER LICENSE NUMBER</th>
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