Virginia Department of Motor Vehicles
Post Office Box 27412
Richmond, Virginia 23269-0001
www.dmv.virginia.gov

ZONING COMPLIANCE CERTIFICATION

Purpose: Use this form to certify that your business location has the proper zoning for the license type you are applying for.

Instructions: Complete the 'Applicant Information' section. Check each license type for which you are applying in the 'License Type & Zoning Compliance' section. Request a zoning official to complete the 'Zoning Compliance and Certification' section. Submit the completed application to the Dealer Services Work Center at the address provided above.

APPLICANT INFORMATION

APPLICANT NAME		DATE (mm/dd/yyyy)
BUSINESS NAME		
BUSINESS STREET ADDRESS	BUSINESS LOCATION TOWN/CITY/COUNTY NAME	BUSINESS ZIP CODE

DEFINITIONS

AUTO RECYCLER - any person licensed by the Commonwealth to engage in business as a salvage dealer, rebuilder, demolisher, or scrap metal processor.

DEMOLISHER - any person whose business is to crush, flatten, bale, shred, log or otherwise reduce a vehicle to a state where it can no longer be considered a vehicle.

REBUILDER - any person who acquires and repairs, for use on the public highways, two or more salvage vehicles within a twelve-month period.

SALVAGE DEALER - any person who acquires any vehicles for the purpose of reselling any parts thereof or who acquires and sells any salvage vehicle as a unit.

SALVAGE POOL - any person providing a storage service for salvage vehicles for non-repairable vehicles who either displays the vehicle for resale or solicits bids for the sale of salvage vehicles or non-repairable vehicles. This definition shall not apply to an insurance company which stores and displays fewer than 100 salvage vehicles and non-repairable vehicles in one location, however any two or more insurance companies who display salvage and non-repairable vehicles for resale using the same facilities shall be considered a salvage pool.

SCRAP METAL PROCESSOR - any person who acquires one or more whole vehicles to process into scrap for remelting purposes who, from a fixed location, utilizes machinery and equipment for processing and manufacturing ferrous and nonferrous metallic scrap into prepared grades, and whose principal product is metallic scrap.

VEHICLE REMOVAL OPERATOR - any person who acquires a vehicle for the purpose of reselling it to a demolisher, scrap metal processor or salvage dealer.

LICENSE TYPE & ZONING COMPLIANCE

Virginia law requires that any person engaged in business in the Commonwealth as one or more of the following must be licensed and be in compliance with all applicable zoning ordinances. (Virginia Code §§ 46.2-1601)

AUTO RECYCLER LICENSE TYPES	
☐ DEMOLISHER	ZONING OFFICIAL SIGNATURE
☐ REBUILDER	ZONING OFFICIAL SIGNATURE
☐ SALVAGE DEALER	ZONING OFFICIAL SIGNATURE
☐ SCRAP METAL PROCESSOR	ZONING OFFICIAL SIGNATURE

OTHER LICENSE TYPES	
☐ SALVAGE POOL	ZONING OFFICIAL SIGNATURE
☐ VEHICLE REMOVAL OPERATOR	ZONING OFFICIAL SIGNATURE

ZONING OFFICIAL CERTIFICATION

I certify that the above named business is in compliance with the zoning ordinance of this locality for each use for which the applicant is applying (checked above and initiated by me) and that the business location is further identified in tax records as:

TAX MAP NUMBER	LOT NUMBER	SECTION NUMBER	ZONED AS

ZONING OFFICIAL NAME (print)	ZONING OFFICIAL TITLE	TOWN/CITY/COUNTY OF

ZONING OFFICIAL SIGNATURE	DATE (mm/dd/yyyy)