

## Driver Privilege Card Basics General Presentation

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- Good morning/afternoon.
- {Introduce yourself.}
- Thank you for joining us.
- We're here today to talk about a change in Virginia law that enables more state residents to legally drive in the Commonwealth.

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- In Virginia, there are three types of driving credentials.
- The first is a standard driver's license, the second is a REAL ID compliant driver's license, and the third, effective January 2, 2021, is a driver privilege card.
- All three can be used to show that the holder has met the requirements necessary to drive legally in Virginia.
- A driver privilege card looks just like a license issued to individuals temporarily authorized to be in the U.S.

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- Now that we've talked a little bit about what a driver privilege card is, let's talk about who may apply for one.
- In order to apply for a standard Virginia driver's license or a REAL ID compliant driver's license, a customer must be able to present documents that establish their legal presence in the United States. Legal presence means that the person is a citizen or Legal Permanent Resident of the U.S or that they are authorized by the federal government to be in the U.S. Applicants for a DPC will not be required to present this information.
- Another difference between a standard or REAL ID license and a DPC is that the DPC applicant will also be required to have reported income from Virginia sources or have been claimed as dependent on a tax return filed in Virginia in the past 12 months. Depending on what number is used to file taxes, proof of their Social Security number or Individual Taxpayer Identification Number will also be required.

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- Like applicants for any driving credential, DPC applicants must bring certain documents, pay a fee, and pass required testing which may include knowledge testing, road skills testing and a vision screening.
- Upon completion of the knowledge test, most customers will hold their learner's permit for 60 days or show completion of a state-approved driver's education course while holding the permit.
- Customers who can provide verifiable evidence that they hold a license from a foreign country may not be required to hold a learner's permit for 60 days, but will still be required to take the knowledge exam and road skills test unless Virginia has reciprocity with the country in which they are licensed.
- If a customer holds an out-of-state license or driver privilege card, or an expired Virginia driver's license, they may not be required to retake the knowledge and road skills test.

- A DPC applicant's driving privilege cannot be currently suspended or revoked in Virginia or any other state, to include insurance-related infractions.
- Let's go over the documents required for a successful application for a driver privilege card.

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- First, you must provide two proofs of identity.
- A full list, and Spanish language resources, are available on DMV's website, [dmvNOW.com/dpc](http://dmvNOW.com/dpc) (or in the provided handout), but common examples include a foreign passport not expired more than five years, a secure driver's license issued by another state or country not expired more than five years or a foreign birth certificate.
- At least one of the documents must be from "List A" which are all different forms of identification that display the holder's full legal name and date of birth; most also have a photograph. The second can be either from "List A" or "List B".

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- The next document you'll need is proof of your Social Security number, if you've been issued one, or, in the alternative, proof of your Individual Taxpayer Identification Number, or ITIN.
- An example could be your Social Security card or ITIN letter.

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- Thirdly, you'll need two proof documents to show you are a Virginia resident.
- Common examples include a bank or credit card statement, a mortgage statement or rental lease agreement, or a paystub.
- The proof of Virginia residency document must display your name and current residential street address, no P.O. boxes.

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- And, finally, you'll also need to bring documentation of your Virginia tax return.
- DMV will verify reported income and deductions with the Virginia Department of Taxation.
- An example includes the Virginia Resident Form 760 - Individual Income Tax Return - filed within the past 12 months.
- Dependents must provide an acceptable Virginia form **along with** the corresponding federal tax return document filed by their parent or guardian listing them as a dependent and filed in the past 12 months.
- There are many different documents that can be used. Again, a complete list is available at [dmvNOW.com/dpc](http://dmvNOW.com/dpc) (or in the handout provided).
- All documents must be originals and are subject to verification, however, printouts of approved online residency documents may be accepted.

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- Once you've confirmed you meet the requirements and gathered your documents, the next step for many customers is to schedule an appointment for a driving knowledge test; the appointment can be made via [dmvNOW.com](http://dmvNOW.com) or by calling 804-497-7100.
- Remember, customers who have a license or DPC from another state or U.S. territory, an expired Virginia driver's license, or a valid, unexpired license from a country with which Virginia has reciprocity (a Canadian province, France, Germany, Japan, or South

Korea) may not need to take any testing besides a vision screening. These customers may simply schedule an appointment for an original driver's license (no retesting).

- For everyone else, the knowledge test is a computer test that tests your knowledge of Virginia's rules of the road. It can be taken in more than 20 languages, including Spanish.
- If DMV does not offer the knowledge test in your language, you may provide a translator if you need one.
- Study for your test by reviewing the Virginia Driver's Manual, available online in English and Spanish.
- Requirements are different for minors and adults. For the purposes of this presentation, we'll be providing requirements for those age 18 and older.
- Once you've completed your application, presented your documents and passed the knowledge test, you'll need to hold a learner's permit for 60 days, unless you can show proof that you hold or previously held a driver's license in another country.

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- The next step for many customers is the road skills test. You'll need to make a follow-up appointment at [dmvNOW.com](http://dmvNOW.com) to take the test, or complete an approved driver education program in lieu of the road skills test at DMV.
- In order to accommodate social distancing protocols, DMV has adopted a new procedure for road skills testing that ensures new drivers demonstrate safe driving skills and allows for social distancing for everyone's health and well-being.
- The test is administered on a closed course and the administrator gives instructions to the driver from outside of the vehicle through open windows.
- You can bring someone to translate the DMV test administrator's instructions into the language you feel most comfortable.
- Once you've passed the road skills test, you will be issued a temporary paper driver's license and your driver privilege card will arrive by mail in up to 14 days.
- Your first driver privilege card will expire on your birthday in the second year of license validity. All subsequent issuances will be valid for two years.

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- Now that we've covered the basics, I am happy to answer any questions you may have. You may also visit [dmvNOW.com/dpc](http://dmvNOW.com/dpc) for more detailed information.