

# How to Become a DMV Select Partner

By opening a DMV Select in your community, you will provide a valuable service to local residents. In partnership with the Virginia Department of Motor Vehicles (DMV), DMV Select offices serve customers for a percentage of monthly revenue.



## Becoming a DMV Select has Benefits

Local and county governments have a lot to gain by becoming a DMV Select. Benefits include:

- ▶ Convenience for residents
- ▶ New revenue stream – 4.5-5% of monthly gross collections
- ▶ Added visitors to your community

## Services DMV Select Offices Offer

- ▶ Titles and registration for individuals and auto dealers
- ▶ License plates
- ▶ Trip and overload permits
- ▶ Vehicle transcripts
- ▶ Disabled parking placards
- ▶ And much more

## DMV Select Partner Qualities

To ensure we provide the highest level of service, DMV establishes basic requirements of our partners:

- ▶ located in an area where added DMV service is needed
- ▶ meet the standards of the Americans with Disabilities Act
- ▶ have adequate on-site parking
- ▶ provide a secure location for DMV assets
- ▶ provide a computer with an operating system of Windows 10 or better and a printer
- ▶ operate on a similar schedule to DMV customer service centers
- ▶ hire your own employees (we'll provide training)
- ▶ Anyone with access to DMV information must pass a background check

## How to Apply

Complete the DMV Select application (CSMA 11). A member of our team will contact you within 10 business days.



Virginia Department of Motor Vehicles  
P. O. Box 27412  
Richmond, Virginia 23269-0001  
(804) 497-7100