

Virginia's Highway Safety Office 2016 Grant Application Workshop

Robert Weakley
Program Manager

bob.weakley@dmv.virginia.gov
(703)475-4590



WELCOME & INTRODUCTIONS



FY 2015 GRANTS

- REMEMBER TO PLEASE COMPLETE YOUR FIRST QUARTER MONITORING REPORTS AND REIMBURSEMENTS VOUCHERS BEFORE THE END OF JANUARY 2015. THANKS.....



Our Mission

To reduce crashes, injuries, fatalities and associated cost by identifying transportation safety issues and developing and implementing effective integrated programs and activities.



Funding Source & Purpose

The program is administered by the National Highway Traffic Safety Administration (NHTSA) at the federal level, and by the Virginia Highway Safety Office (VAHSO) at the state level. The VAHSO is the grantee of the NHTSA grant funds and the funds are awarded to sub-grantees.



Funding Source & Purpose

The VAHSO provides grants for programs which are designed to reduce the number of crashes, injuries, fatalities and related economic losses resulting from traffic crashes on Virginia's roadways.



Funding Priorities

The Virginia Highway Safety Office under the direction of NHTSA will focus on the below priority areas for the FY2016 grant year.

- Impaired Driving
- Occupant Protection
- Speeding / Distracted Driving
- Motorcycle Safety



Other Fundable Programs

Other areas for consideration include the following:

- Traffic Records
- Pedestrian and Bicycle Safety
- Roadway Safety



Who can submit a application?

- Localities
- State Agencies
- Private institutions of higher education
- Nonprofit organizations serving Virginia with transportation programs(501C-3)



Grant Application Procedures

Application must be submitted through our on-line application system at

<http://www.dmvnow.com>

On-line application must be submitted by

February 28, 2015

Grant period

October 1, 2015 to September 30, 2016



Let's Prepare the Grant Application



Assessment

As you prepare your grant application you should determine:

- the problem
- what is already being done
- any gaps
- resources that are available
- existing programs
- key players



Application

The grant application consists of:

- Problem Statement
- Data
- Goals/Objectives
- Tasks/Activities/Milestones
- Budget
- Plans for Cost Sharing



Problem Statement

Is developed from the Problem ID and Assessment.



Data

- Must show there is a problem
- At least 3 years of data(2011-2013)
- Focus on Virginia data
- Data resources (state data required):
 - Virginia Highway Safety Office
 - Local Agency Crash Data



Use Data to ID Past Patterns

- *Identify if trends show increase or decrease*
- Total crashes, injury crashes and fatal crashes went down in 2014 because... and additional funding can help sustain/improve this trend
- OR
- Total crashes, injury crashes and fatal crashes went up in 2014 because...



ID Program Specific Data

- OCCUPANT PROTECTION APPLICATION:

% Fatalities	2011	2012	2013	2014
Unbelted	40%	33%	50%	50%*
% Injured				
Unbelted	12%	10%	14%	14%*



ID Program Specific Data

- SPEED CONTROL APPLICATION:

% Fatal Cr.	2011	2012	2013	2014
Speed Related	45%	17%	38%	37%*

% Injury Cr.	24%	28%	23%	22%*
Speed Related				



ID Program Specific Data

- ALCOHOL RELATED APPLICATION:

% Fatalities	2011	2012	2013	2014
Alcohol Related	45%	25%	50%	42%*
% Injury Cr. Alcohol Related	10%	9%	11%	8%*



ID Times and Days

- Identify times of day and days of week when crashes occurred most frequently



Goals

- Goal is the benchmark that has a measurable outcome. It is established to correct an identified problem.
- Example:
 - Decrease alcohol related crashes from ____ to ____ (____%)(either in state or in the locality).
 - Increase Belt Use by ____ % from pre-survey to post-survey



Objectives

- A shorter term, measurable targets that are action oriented and includes date for accomplishment.
- Start with the word “to” followed by action verb.
- Objectives should be SMART-**S**pecific, **M**easurable, **A**ction oriented, **R**ealistic, and **T**ime bound



Objectives- Examples

- For LAW ENFORCEMENT APPLICATIONS: To conduct ___ checkpoints and ___ saturation patrols, using high visibility enforcement and citations to discourage drinking and driving.
- FOR NON-PROFIT & STATE AGENCIES: To host ___ training conferences to reach ___ number of participants (entity specific)



Outreach Objective Examples

- To generate _____ number of earned media mentions on the topics of encouraging safe driving, safety belt use and/or drunk driving prevention.
- To increase website traffic from _____ number of hits to _____ using an accepted measurement tool such as Google Analytics.



Outreach Objective Examples

- To increase the number of website hits from _____ to _____ after instituting a responsive web design for mobile devices.
- To increase the amount of search engine traffic from _____ to _____ as a result of Search Engine Optimization efforts.



Tasks/Activities/Milestones

- Detailed description of actions to be taken
- Detail the time frame for accomplishment



Budget

Amount of grant awards-

Minimum of \$5,000, no maximum cap

Matching-

Project MUST include a 50% match of funds for law enforcement.

The match can be monetary or in-kind match (i.e. fuel and vehicle maintenance).



Traffic vs Enforcement

- All grant funded overtime for law enforcement agencies is for selective enforcement activities such as saturation patrols and checkpoints, not traffic activities such as directing traffic, escorts, and conducting safety talks and manning safety exhibits.



Budget

- Reimbursement based on approved budget after the actual cost have incurred and been paid.
- Supplanting-
 - Federal funds cannot supplant state or local funds.
 - Replacing routine and/or existing state or local expenses with federal funds
 - Using grant funds for cost of activities that constitute general expenses required by state/local government to carry out duties



Budget

Personnel

List each position or job title required to participate in the Highway Safety Project (do not include individual name as the person may change) . Description of the job duties must also be provided, hourly rate of pay, and number of hours to be worked on proposed project.

Personnel Fringe Benefits

Law Enforcement agencies cannot claim fringe benefits.



Budget

Travel/Training

- Explain travel/training expenses for project, include the number of persons traveling and related cost (transportation, lodging, and per diem)
- Requests for daily routine mileage for field work must be explained.
- Must be approved by project monitor prior to trip
- Must be required by grant
- Must be in accordance to Virginia state travel regulations



Budget

Travel and Training continued

- DUI Conference must be requested under an Alcohol Selective Enforcement Grant Application. This conference can not be funded under a Speed Selective Enforcement Application.



Project Budget

Contract Cost (Non-Profits)

- Describe the contract cost and purpose.
- Provide estimated total hours and hourly rate.



Project Budget

Other Direct Cost

- List items that will be used as matching funds (i.e. Fuel and Vehicle Maintenance)



Project Budget

Equipment

- List any equipment purchases
- Equipment purchases of \$5,000 or more require advance written approval by NHTSA. The approval will be obtained by the Highway Safety Office.
- You will be required to enter a justification for equipment 5000.00 or more.
- Request for Body Cameras must be applied for under Alcohol Selective Enforcement (not under Speed)



Project Budget

Indirect cost

- State agency, non-profits, and higher education may be able to claim up to 10% of their direct cost. However, a copy of the approved negotiated rate must be provided or you will need to submit Cost Allocation Plan to the Grants Management office for review and approval.
- Not applicable for law enforcement agencies.



Non-Allowable Items

Some examples include:

- Cost of land
- Cost of construction or reconstruction of driving ranges, towers, and skid pads
- International travel



Cost Sharing

- Must provide your plan for self sufficiency, cost assumption, or cost sharing (i.e. It is hoped that future operational budgets will have funds to continue the current approved grant activities).



After Award....

- Upon full execution of grant agreement sub grantee
 - Can began activity on or after 10/1/2015
 - Regular contact with Program Manager
 - Carry out task as outlined in agreement
 - Submit quarterly reports and reimbursement vouchers
 - Be monitored by Program Manager via email, telephone and site visits



OUR WEB PAGE

<http://www.dmvnow.com>

The screenshot shows the homepage of the Virginia Department of Motor Vehicles website. At the top, there is a navigation bar with 'Virginia.gov', 'Agencies', and 'Governor'. The main header features the 'DMV Now' logo and a search bar. Below the header is a horizontal menu with categories: 'Online Services', 'Drivers / ID Cards', 'Vehicles', 'Commercial', 'Highway Safety', 'Forms', and 'Locations'. The main content area is divided into four columns: 'Online Services' (listing vehicle registration renewal, address change, license renewal, etc.), 'Driver / ID Services' (listing license applications, points, exams, etc.), 'Vehicle Services' (listing titling, registration, insurance, etc.), and 'Commercial Services' (listing motor carriers, fleet, etc.). Each column has an 'All >' button. Below the columns are four tabs: 'Notices', 'Locations', 'DMV 2 Go', and 'What's New'. The 'Notices' tab is active, showing a 'Frequently Asked Questions about Commonwealth Authentication Services' section. To the right, there is a 'Moped Riders' banner with a woman's face and text about helmet requirements and driving points. The bottom of the page shows a Windows taskbar with the system clock at 11:06 AM on 11/17/2013.





Log In

Create Account News About DMV Contact Us



Search DMV Search

- Home
- Online Services
- Drivers / ID Cards
- Vehicles
- Commercial
- Highway Safety
- Forms
- Locations

Highway Safety

- Safety Programs
 - Aggressive Driving
 - Airbags
 - Bicycle Safety
 - Child Safety Seats
 - Drinking and Driving
 - Mature Driver Safety
 - Motor Carrier Safety
 - Motorcycle Safety
 - Motorcycle Safety Course - Enroll Online
 - Pedestrian Safety
 - School Bus Safety
 - Seat Belts
 - Teen Driver Safety
 - See All...
- Traffic Crash Data
- Grants Management
- Calendar
- Resources

Safety Programs

- Aggressive Driving
- Bicycle Safety
- Child Safety Seats
- Drinking and Driving
- Motorcycle Safety



All

Traffic Crash Data

- Create Your Own Crash Facts Report
- Explore the Interactive Crash Map
- View Crash Reports



All

Grants Management

- Aggressive Driving & Speeding
- Alcohol and Impaired Driving
- Occupant Protection
- Pedestrian and Bicycle Safety



All

Resources

- Forms & Publications
- Multimedia
- Safety Studies
- Sign Up for Safety RSS Feeds

All

Total Traffic Fatalities* Year-To-Date as of November 15

Year	Fatalities
2012	678
2013	628

Beyond The Numbers
Traffic Crash Data

*Preliminary data





Log In

Create Account News About DMV Contact Us



Search DMV

Search

Home Online Services Drivers / ID Cards Vehicles Commercial Highway Safety Forms Locations

Highway Safety

Safety Programs

- Aggressive Driving
- Airbags
- Bicycle Safety
- Child Safety Seats
- Drinking and Driving
- Mature Driver Safety
- Motor Carrier Safety
- Motorcycle Safety
- Motorcycle Safety Course - Enroll Online
- Pedestrian Safety
- School Bus Safety
- Seat Belts
- Teen Driver Safety
- See All...

Traffic Crash Data

Grants Management

Calendar

Resources

Grants Management

Applications for grant funds must be submitted [electronically](#).

For more information, see [Transportation Safety Grant Applications](#).

If you suspect fraud or misuse of federal grant funds, see [Report Grant Fraud](#) for more information.

The National Highway Safety Act of 1966 provides federal grants to states to support coordinated national highway safety programs. The Virginia Highway Safety Office (VAHSO) is responsible for administering these federal highway safety funds and serves as a valuable resource to the Virginia Legislature on highway safety issues. The VAHSO also serves in a coordinating role in various highway safety-related initiatives.

The VAHSO provides grants for programs which are designed to reduce the number of fatalities, injuries and related economic losses resulting from traffic crashes on Virginia's roadways. Local governments, law enforcement agencies, state agencies, academic institutions, and private non-profits can apply for National Highway Traffic Safety Administration pass-through funding for projects related to various areas of highway safety. Eligible project areas are included in the Commonwealth of [Virginia's Highway Safety Plan](#).

Funding Areas

Agencies can apply for funding in the following areas:

- [Alcohol and Impaired Driving](#)
- [Occupant Protection - Safety Belt and Child Passenger Safety](#)
- [Aggressive Driving and Speeding](#)
- [Traffic Records](#)
- [Pedestrian and Bicycle Safety](#)
- [Motorcycle Safety](#)
- [Roadway Safety](#)

For more information see [safety grant FAQs](#), or email grants@dmv.virginia.gov.

Transportation Safety Grant Awards

- [2013 Transportation Safety Grant Awards](#)
- [2012 Transportation Safety Grant Awards](#)

Transportation Safety Grant Resources

Related Links

- [View Your Account](#)
- [Points and Violations](#)
- [Get a Copy of Your Driving Record](#)
- [Update Your Address](#)

Sign up today for email and phone renewal reminders.



ON LINE GRANT APPLICATION

The screenshot shows a Windows Internet Explorer browser window displaying the 'Highway Safety Grant Application' website. The browser's address bar shows the URL: <https://www.dmv.virginia.gov/apps/ga/Logon.aspx?ReturnUrl=%2fapps%2fga%2fDefault.aspx>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The Favorites bar contains links to Virginia Department of Acc..., Corporate Card Access, DGS OFMS Travel Planning, DMV Live Video, and Electronic Code of Federal... The browser's status bar shows 'Local intranet' and '100%' zoom level.

The website header features the 'Virginia.gov' logo, 'Online Services | Commonwealth Sites | Help | Governor' navigation, and a search bar for 'Search Virginia.gov'. Below the header is the 'DMV Now' logo with the tagline 'Virginia Department of Motor Vehicles' and a navigation path: 'DMV Home > Virginia Highway Safety Office > Grants Management'. A 'Contact Us' link and a search bar for 'Search this Site' are also present.

The main content area is titled 'Highway Safety' and contains a 'Highway Safety Grant Application' section. It prompts the user to 'Enter your User ID and Password below.' and provides a login form with fields for 'User ID' and 'Password', a 'Logon' button, and a link for 'Forgot Password' to receive an email containing the password. A map is visible on the right side of the page.



Be sure you complete the participant form and evaluation form before you leave.

