

## Vehicle Title and Registration

With the closing of DMV Customer Service Centers (CSCs) until at least May 18, the following options are available for titling and registration of motor vehicles.

**Original title and registration transactions may be processed through one of the follow methods:**

1. [DMV Select offices](#) operated in partnership with local governments and private businesses. However, many have closed or altered their operating hours due to current public health concerns, so please visit the [DMV Select locations page](#) to confirm the office is open for business.
2. Mail or ship to DMV Headquarters.

Customers who mail in their paperwork should keep photocopies and ship the package with a tracking number. A daytime telephone number or email address should also be provided so DMV can contact them if additional information is needed.

**Note:** *If you would like expedited return delivery, please include a return label.*

### Mailing Address for USPS:

Virginia DMV  
Titling Room 307  
P.O. Box 27412  
Richmond, VA 23269

### Alternative Carrier (UPS & FedEx):

Virginia DMV  
Titling Room 307  
2300 West Broad St  
Richmond, VA 23269

### Required documents:

#### [For a Virginia Title:](#)

- Section A or seller's section completed.
- Certification of buyer's section on the back of the title.
- Lienholder section must be completed if there is lienholder.
- Fees will include \$15 title fee, [Sales and Use Tax](#) (4.15%) or a minimum of \$75 whichever is greater.
- Registration fee can be found on the [DMV Fee Chart](#).
- Payment may be submitted in the form of a check or money order, or provide a daytime phone number to process a credit card payment. **NO CASH** will be accepted.

**Note:** *DMV cannot accept credit card numbers through the mail or email.*

[For a non-VA Title:](#)

- Out of State Title with reassignment completed.
- [VSA 17A Application for Title and Registration.](#)
- Bill of Sale.
- Fees will include \$15 title fee, Sales and Use Tax (4.15%) or a minimum of \$75 whichever is greater.
- Registration fee can be found on the [DMV Fee Chart.](#)
- Payment may be submitted in the form of a check or money order, or provide a daytime phone number to process a credit card payment. **NO CASH** will be accepted.

**Note:** *DMV cannot accept credit card numbers through the mail or email*

**Original Registrations Only**

*(You have a title in your name and would like to obtain registration.)*

1. [DMV Select offices](#) operated in partnership with local governments and private businesses. However, many have closed or altered their operating hours due to current public health concerns, so please visit the [DMV Select locations page](#) to confirm the office is open for business.
1. Submit to DMV Headquarters through mail or alternative shipping method

Customers who mail in their paperwork should provide a daytime telephone number or email address should DMV need to contact them for additional information.

**Note:** *If you would like expedited return delivery, please include a return label.*

**Original Registration Required Documents:**

- Complete the [VSA 14 Application for Registration.](#)
- Fees can be found on the [DMV Fee Chart.](#)
- Payment may be submitted in the form of a check or money order, or provide a daytime phone number to process a credit card payment. **NO CASH** will be accepted.

**Note:** *DMV cannot accept credit card numbers through the mail or email.*

**Mailing Address for USPS:**

Virginia DMV  
Registrations Room 361  
P.O. Box 27412  
Richmond, VA 23269

**Alternative Carrier (UPS & FedEx):**

Virginia DMV  
Registrations Room 361  
2300 West Broad St  
Richmond, VA 23269