

VEHICLE REMOVAL CERTIFICATE

VSA 40 (10/01/2009)

Purpose: This form is used by any person (individual, business, government; see VA Code §1-230) or their authorized agents to track and record the disposition of abandoned motor vehicles, trailers or manufactured homes in their possession and to certify compliance with the Virginia Abandoned Motor Vehicle law (VA Code §46.2-1202).

Instructions: Follow the instructions on the reverse of this form.

1. VEHICLE/TRAILER/MANUFACTURED HOME INFORMATION					
VEHICLE YEAR	VEHICLE MAKE	VEHICLE MODEL	VEHICLE IDENTIFICATION NUMBER (VIN)	ABANDONED VEHICLE RECEIPT NUMBER	
VEHICLE LOCATION			CITY	STATE	ZIP CODE
VEHICLE TYPE <input type="checkbox"/> AUTO <input type="checkbox"/> MANUFACTURED HOME <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> TRAILER <input type="checkbox"/> TRUCK <input type="checkbox"/> OTHER _____					
FULL NAME OF PERSON/AUTHORIZED AGENT IN POSSESSION OF ABANDONED VEHICLE				TELEPHONE NUMBER ()	
I certify and affirm that I am in possession of, or am acting as the authorized agent for someone in the possession of, the above described abandoned vehicle, trailer, or manufactured home and that the facts contained in this section are true, accurate and valid.					
SIGNATURE OF PERSON/AUTHORIZED AGENT IN POSSESSION OF ABANDONED VEHICLE				DATE (mm/dd/yyyy)	

2. TOWING INFORMATION AND CERTIFICATION				
The vehicle described above was released to →	LICENSED VEHICLE REMOVER'S COMPANY NAME		BTRO LICENSE NUMBER (or tow truck plate number)	
ADDRESS		CITY	STATE	ZIP CODE
OPERATOR NAME (print)		TOWING COMPANY REPRESENTATIVE NAME (print) (if different than operator)		
I certify and affirm that I obtained approval from the property owner/authorized agent at the time the vehicle was towed. I also certify that the facts contained in this section are true, accurate and valid.				
TOWING COMPANY REPRESENTATIVE SIGNATURE				DATE (mm/dd/yyyy)

3. VEHICLE DISPOSITION	
I certify and affirm that I have complied with all requirements of the Virginia Abandoned Motor Vehicle law for the above abandoned vehicle, trailer, or manufactured home and am: <input type="checkbox"/> obtaining title in my name (signature required below), <input type="checkbox"/> selling at auction (complete section 4), <input type="checkbox"/> transferring to a demolisher or scrap metal processor. (complete section 5)	
SIGNATURE OF PERSON/AUTHORIZED AGENT IN POSSESSION OF ABANDONED VEHICLE	DATE (mm/dd/yyyy)

4. SALE OF ABANDONED VEHICLE INFORMATION					
The vehicle described above was sold to →	PURCHASER NAME (print)			ADDRESS	
CITY	STATE	ZIP CODE	PURCHASE PRICE	PURCHASE DATE (mm/dd/yyyy)	
I certify and affirm that I have complied with all requirements of the Virginia Abandoned Motor Vehicle law for the above abandoned vehicle, trailer or manufactured home and am eligible to transfer ownership to a third party. I also certify that the facts contained in this section are true, accurate and valid.					
SELLER SIGNATURE				DATE (mm/dd/yyyy)	

5. DEMOLISHER/SCRAP METAL PROCESSOR INFORMATION AND CERTIFICATION		
As provided under VA Code § 46.2-1202, I have transferred possession of the above described abandoned vehicle to the licensed demolisher or scrap metal processor listed below for the purpose of demolition or conversion to scrap in conjunction with the Virginia Abandoned Motor Vehicle law.		
INDIVIDUAL/AUTHORIZED AGENT SIGNATURE (Transferor)		VEHICLE TRANSFER DATE(mm/dd/yyyy)
DEMOLISHER/SCRAP METAL PROCESSOR COMPANY NAME (Transferee)	BUSINESS LICENSE NUMBER	TELEPHONE NUMBER ()
CHECK ONE OF THE FOLLOWING OR STAMP THE BACK OF THIS FORM WITH APPROVED MERCURY SWITCH STAMP: <input type="checkbox"/> Mercury switches have been removed from the vehicle. <input type="checkbox"/> Mercury switches have previously been removed from the vehicle or the vehicle is not manufactured with mercury switches. <input type="checkbox"/> Mercury switches could not be removed from the vehicle as an attempt to remove them would be impractical, unreasonable or unsafe.		
To the best of my knowledge the facts contained in the above section are accurate and the vehicle has been demolished/scrapped.		
DEMOLISHER/SCRAP METAL PROCESSOR REPRESENTATIVE SIGNATURE		DATE DEMOLISHED OR SCRAPPED (mm/dd/yyyy)

DMV HQ USE ONLY	
Is the vehicle identification number (VIN) on the customer service system (CSS)? <input type="checkbox"/> YES <input type="checkbox"/> NO	Is the vehicle currently registered? <input type="checkbox"/> YES <input type="checkbox"/> NO
If VIN is not on CSS, is Abandoned Vehicle Receipt attached? <input type="checkbox"/> YES <input type="checkbox"/> NO	Has the vehicle been previously entered as demolished? <input type="checkbox"/> YES <input type="checkbox"/> NO
Is the vehicle recorded as stolen? <input type="checkbox"/> YES <input type="checkbox"/> NO	If mercury switch was previously removed is VSA 44A attached? <input type="checkbox"/> YES <input type="checkbox"/> NO

INSTRUCTIONS

The vehicle, trailer or manufactured home must have a valid and legible Vehicle Identification Number (VIN)

If the vehicle, trailer or manufactured home is titled, complete Sections 1, 2 (if applicable) and 3.

If the vehicle, trailer or manufactured home is sold, complete Sections 1, 2 (if applicable), 3 and 4.

If the vehicle, trailer or manufactured home is transferred to a licensee for demolition or parting out, in accordance with VA Code § 46.2-1202, complete Sections 1, 2 (if applicable), 3 and 5.

Section 1: The person or authorized agent in possession of the abandoned vehicle, trailer or manufactured home completes the vehicle and applicant information, enters the abandoned vehicle process receipt number and signs.

Section 2: The licensed vehicle remover completes and signs this section if the vehicle is towed. DMV must receive the original VSA 40 form.

Section 3: The person or authorized agent in possession of the vehicle, trailer or manufactured home must indicate his or her intent to title, sell or transfer the abandoned vehicle, trailer or manufactured home for demolition. Applicant signature certifies compliance with the Virginia Abandoned Motor Vehicle law.

Section 4: If the abandoned vehicle, trailer or manufactured home is sold, the seller must complete and sign this section to certify compliance with the Virginia Abandoned Motor Vehicle law. Seller provides the purchaser with this completed and signed form and the Abandoned Vehicle Record Request receipt. Purchaser must submit this VSA 40 form, an Application for Title and Registration (VSA 17A) or Application for Certificate of Title - Manufactured Home (VSA 17B), the Abandoned Vehicle Record Request receipt, and required fees to DMV at the time of titling. DMV must receive the original VSA 40 form.

Section 5: The person or authorized agent transferring possession of the abandoned vehicle, trailer or manufactured home to a licensed demolisher or scrap metal processor signs this section and transfers this form with the abandoned vehicle to the demolisher/scrap metal processor. The licensed demolisher or scrap metal processor completes this section to certify that the abandoned vehicle, trailer or manufactured home was demolished or scrapped. A license number, signature, date and telephone number are required. The licensed demolisher or scrap metal processor returns this form to DMV along with proof of ownership (i.e., Abandoned Vehicle Record Request receipt, bill of sale, sales receipt, etc.). A copy of this VSA 40 form must be retained by the demolisher/scrap metal processor in accordance with the requirements in VA Code § 46.2-1206. DMV must receive the original VSA 40 form.

The demolisher returns the original VSA 40 form and, for vehicles manufactured for the 2002 model year and before, the Demolisher and Mercury Switch Removal Declaration form (VSA 44A) to DMV at:

Virginia Department of Motor Vehicles
Data Integrity Room 516
Post Office Box 27412
Richmond, Virginia 23269-0001

COMMENTS (Use the area below to enter any additional information.)