MEMORANDUM

To: All Motor Vehicle Dealer Board Members and Interested Parties

From: Alice Weedon through William Childress

Re: September Committee and Full Board Meeting Schedule

Date: August 8, 2016

The following schedule lists the dates and times for the Board and Committee meetings for the month of September. All meetings will take place in Room 702 of the DMV Headquarters Building at 2300 West Broad Street in Richmond.

<u>Monday, September 12, 2016</u>:

Dealer Practices Committee	**9:00 a.m.**
Licensing Committee	**Immediately following Dealer Practices**
Advertising Committee	**Immediately following Licensing**
Transaction Recovery Fund Committee	**Immediately following Advertising**
Full Board	**10:00 a.m. or 5-45 Minutes following Transaction Recovery**

If you have any questions, please call Alice Weedon at (804) 367-1100.

/arw

c: Eric Fiske